

Appraisal Sponsor SAS Accounts

Appraisal Sponsor Management of SAS Accounts

Appraisal Sponsors are personally responsible to set up and manage their own SAS accounts

Quality reviews have identified multiple instances of unidentified individuals setting up SAS accounts or setting up multiple SAS accounts for individuals other than themselves. In March 2014, a quality tip titled SCAMPI Appraisal System (SAS) Registrations for Team Members was posted to the Quality Corner website at <http://partners.clearmodel.com/cmmi-appraisals/scampi-quality-corner/>. While the requirements are the same, this article is unique to Appraisal Sponsors and their responsibilities.

An Appraisal Sponsor is only permitted to register once in the SAS database. All registrants are required to establish their own unique account. Responsibility for registration cannot be transferred to another individual regardless of appraisal role and working relationship. SAS accounts must be kept confidential.

An Appraisal Sponsor's SAS account should accurately reflect his or her name, organization and email address. Appraisal Sponsors who are external to an appraised organization should not represent themselves as employees of the organization being appraised.

Appraisal marks will only be released to the Appraisal Sponsor on record for each appraisal. CMMI Institute will not share appraisal marks with third parties. If a sponsor's email is not accurate in either the appraisal plan or the SAS record, an appraisal mark will not be provided until the Appraisal Sponsor is clearly identified.

If a SAS account is set up by someone other than the account user, that account will be deleted and an email sent to both the individual setting up the account and the contact provided in the registration.

Questions regarding this Quality Tip can be sent to scampi-quality@cmmiinstitute.com.